

Rental Property Inventory and Condition Form

Inventory and condition form concerning the property at:

Complete the move-in section of this form and return it to Pine State Property Management within 3 days of move in. All items are presumed to be in good condition unless noted otherwise. Test all locks, window latches, smoke detectors, and equipment. This form is not a repair request. Submit all requests for repairs separately via a maintenance request on your tenant portal. This form may also be used upon move-out. Keep a copy for your records. Note any defects in the items listed below. Write N/A if an item does not apply.

<u>A.</u>	Exterior Items	Move-In Comments	Move-Out Comments
	Mailbox Fences & Gates Pool/Spa & Equip. Lawn, Trees & Shrubs Roof & Gutters Siding & Paint Drive Front Door Door Knob & Lock Weatherstripping Light/Bulb Door Bell Back Door Door Knob & Lock Weatherstripping Door Light/Bulb Patio Door Door Knob & Lock Weatherstripping Door Light/Bulb	pocated?yesno	
<u>B.</u>	Ceilings & Walls Floor Auto Door Opener Safety Reversal Remotes Garage Doors Exterior Doors & Stops Storage Room Other	Move-In Comments	Move-Out Comments
<u>C.</u>	Ceiling & Walls Paint & Wallpaper Doors & Door Stops	Move-In Comments	Move-Out Comments
	Door Locks & Knobs		

	Flooring		
	Light Fixtures		
	Windows & Screens		
	Widow Latches		
	Plugs & Switches Closet Shelves & Rods		
	Cabinets		
	Other		
D.	Living Room	Move-In Comments	Move-Out Comments
	Ceiling & Walls		
	Paint & Wallpaper Doors & Door Stops		
	Door Locks & Knobs		
	Flooring		
	Lights & Ceiling Fans		
	Windows & Screens		
	Widow Latches		
	Drapes/Blinds/Shutters		
	Plugs & Switches	<u> </u>	
	Closet Shelves & Rods Cabinets		
	Fireplace		
	Other		
<u>E.</u>	Dining Room	Move-In Comments	Move-Out Comments
	Ceiling & Walls		
	Paint & Wallpaper		
	Doors & Door Stops		
	Door Locks & Knobs		
	Flooring Lights & Ceiling Fans		
	Windows & Screens		
	Widow Latches		
	Drapes/Blinds/Shutters		
	Plugs & Switches		
	Closet Shelves & Rods		
	Cabinets		
	Other		
<u>F.</u>	Kitchen & Breakfast	Move-In Comments	Move-Out Comments
	Ceiling & Walls		
	Paint & Wallpaper		
	Doors & Door Stops		
	Door Locks & Knobs		
	Flooring		
	Lights & Ceiling Fans Windows & Screens		
	Widow Latches	- -	
	Drapes/Blinds/Shutters		
	Plugs & Switches		
	Pantry & Shelves		
	Cabinets & Handles		
	Drawers & Handles	- -	-

	Range		
	Oven		
	Racks		
	Knobs		
	Broiler		
	Vent Hood		
	Light & Fan		
	Filter		
	Garbage Disposer		
	Sink & Faucet		
	Dishwasher		
	Silver Basket		·
	Soap Dispenser		
	Racks		
	Refrigerator		
	Ice Trays		
	Shelves & Drawers		
	Butter Tray		
	Light & Bulb		
	Other		
G.	Halls	Move-In Comments	Move-Out Comments
	Ceiling & Walls		
	Paint & Wallpaper		
	Doors & Door Stops		
	Door Locks & Knobs		
	Flooring		
	Light Fixtures		
	Plugs & Switches		
	Closet Shelves & Rods		
	Cabinets		
	Other		
<u>H.</u>	Family Room	Move-In Comments	Move-Out Comments
	Ceiling & Walls		
	Paint & Wallpaper		
	Doors & Door Stops		
	Door Locks & Knobs		
	Flooring		
	Lights & Ceiling Fans		
	Windows & Screens		
	Widow Latches		
	WIGOW Edicines		
	Drapes/Blinds/Shutters Plugs & Switches		
	Drapes/Blinds/Shutters		
	Drapes/Blinds/Shutters Plugs & Switches		
	Drapes/Blinds/Shutters Plugs & Switches Closet Shelves & Rods Cabinets		
	Drapes/Blinds/Shutters Plugs & Switches Closet Shelves & Rods		
I.	Drapes/Blinds/Shutters Plugs & Switches Closet Shelves & Rods Cabinets Fireplace Other	Move-In Comments	Move-Out Comments
<u>l.</u>	Drapes/Blinds/Shutters Plugs & Switches Closet Shelves & Rods Cabinets	Move-In Comments	Move-Out Comments
<u>l.</u>	Drapes/Blinds/Shutters Plugs & Switches Closet Shelves & Rods Cabinets Fireplace Other Master Bedroom (1)	Move-In Comments	Move-Out Comments
<u>l.</u>	Drapes/Blinds/Shutters Plugs & Switches Closet Shelves & Rods Cabinets Fireplace Other Master Bedroom (1) Ceiling & Walls	Move-In Comments	Move-Out Comments
<u>l.</u>	Drapes/Blinds/Shutters Plugs & Switches Closet Shelves & Rods Cabinets Fireplace Other Master Bedroom (1) Ceiling & Walls Paint & Wallpaper	Move-In Comments	Move-Out Comments
<u>l.</u>	Drapes/Blinds/Shutters Plugs & Switches Closet Shelves & Rods Cabinets Fireplace Other Master Bedroom (1) Ceiling & Walls Paint & Wallpaper Doors & Door Stops	Move-In Comments	Move-Out Comments
<u>l.</u>	Drapes/Blinds/Shutters Plugs & Switches Closet Shelves & Rods Cabinets Fireplace Other Master Bedroom (1) Ceiling & Walls Paint & Wallpaper Doors & Door Stops Door Locks & Knobs	Move-In Comments	Move-Out Comments
<u>I.</u>	Drapes/Blinds/Shutters Plugs & Switches Closet Shelves & Rods Cabinets Fireplace Other Master Bedroom (1) Ceiling & Walls Paint & Wallpaper Doors & Door Stops	Move-In Comments	Move-Out Comments

Widow Latches	
Drapes/Blinds/Shutters	
Plugs & Switches	
Closet Shelves & Rods	
Cabinets	
Other	
J. Master Bathroom (1) Move-In Comments Move-Out C	Comments .
Ceiling & Walls	
Paint & Wallpaper	
Doors & Door Stops	
Door Locks & Knobs	
Flooring	
Light Fixtures	
Windows & Screens	
Widow Latches	
Drapes/Blinds/Shutters	
Plugs & Switches	
Cleart Chalves 9 Dada	
Cabinets & Handles	
Countertops	
Sinks & Faucets	
Tub/Shower & Faucets	
Toilet	
Heaters/Exhaust Fans	
Towel Fixtures	
Towel Fixtures	
Towel Fixtures Other	
	<u>Comments</u>
Other K. Bedroom (2) Move-In Comments Move-Out Comments	Comments
Other K. Bedroom (2) Move-In Comments Move-Out Comments Ceiling & Walls	<u>Comments</u>
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Ceiling & Walls Paint & Wallpaper Doors & Door Stops	<u>Comments</u>
Ceiling & Walls Paint & Wallpaper Doors & Door Stops Door Locks & Knobs	<u>Comments</u>
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Ceiling & Walls Paint & Wallpaper Doors & Door Stops Door Locks & Knobs Flooring Move-In Comments Move-Out C	<u>Comments</u>
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Ceiling & Walls Paint & Wallpaper Doors & Door Stops Door Locks & Knobs Flooring Lights & Ceiling Fans Windows & Screens Widow Latches Drapes/Blinds/Shutters	<u>Comments</u>
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	Closet Shelves & Rods		
	Cabinets		
	Other		
<u>M.</u>	Bedroom (4)	Move-In Comments	Move-Out Comments
ivi.	Ceiling & Walls Paint & Wallpaper Doors & Door Stops Door Locks & Knobs Flooring Lights & Ceiling Fans Windows & Screens Widow Latches Drapes/Blinds/Shutters Plugs & Switches		
	Closet Shelves & Rods		
	Cabinets		
	Other		
<u>N.</u>	Bathroom (2)	Move-In Comments	Move-Out Comments
	Ceiling & Walls		
	Paint & Wallpaper		
	Doors & Door Stops		
	Door Locks & Knobs		
	Flooring Light Fixtures		
	Windows & Screens		
	Widow Latches		· · · · · · · · · · · · · · · · · · ·
	Drapes/Blinds/Shutters		
	Plugs & Switches		
	Closet Shelves & Rods		
	Cabinets & Handles		
	Countertops		
	Sinks & Faucets		
	Tub/Shower & Faucets		
	Toilet		
	Heaters/Exhaust Fans		
	Towel Fixtures Other		
<u>N.</u>	Bathroom (3)	Move-In Comments	Move-Out Comments
	Ceiling & Walls		
	Paint & Wallpaper		
	Doors & Door Stops		
	Door Locks & Knobs		
	Flooring		
	Light Fixtures		
	Windows & Screens		
	Widow Latches		
	Drapes/Blinds/Shutters		
	Plugs & Switches		
	Closet Shelves & Rods		
	Cabinets & Handles		
	Countertops		
	Sinks & Faucets		

	Tub/Shower & Faucets Toilet Heaters/Exhaust Fans Towel Fixtures Other				_ _ _ _
<u>P.</u>	Utility Room	Move-In Comments		Move-Out Comments	
	Ceiling & Walls Paint & Wallpaper Doors & Door Stops Door Locks & Knobs Flooring Light Fixtures Plugs & Switches Closet Shelves & Rods Cabinets & Handles Countertops Sinks & Faucets Washer & Dryer W&D Connections Other				
Q.	<u>Other</u>	Move-In Comments		Move-Out Comments	
	Central A/C & Heat Filter Thermostat Window A/C Units Space or Wall Heaters Water Heater Water Softener Smoke Detectors Security System Other				
<u>R.</u>	Number of Keys: Re	eceived Returned		Received Returne	d
T 1.	Door keys: Mailbox keys: Security Cards:		Garage Door Op Laundry Room I Recreational Fa	Keys:	- -
	e undersigned acknowled by the comments of the date sign		s an accurate ass	essment of the condition of the	
Ten	ant	Date	Tenant	Date	
Ten	pant	 Date	Tenant	 Date	